



# Enterprise Leadership Conference (ELC) South Bay 2017

## Application Information Overview

March 22, 23, and 24, 2017

### Instructions

1. Read thru this entire document.
2. Gather all the information you will need to complete the online application.
3. Complete the online application at **[www.elcsouthbay.org](http://www.elcsouthbay.org)**
4. Ask a counselor or teacher to fill out an online recommendation for you. You may want to download the file "ELC 2017 Flyer" from **[www.elcsouthbay.org](http://www.elcsouthbay.org)** and take it with you to show your counselor or teacher. Make sure your teacher or counselor knows the recommendation must be completed by December 22, 2016.
5. Give the "Authorization Consent and Release" form to your parent or legal guardian for review. They will need to sign one of these forms at the mandatory Orientation in March, 2017.

Deadline to Apply is **Friday, December 22, 2016**

## EXPECTATIONS OF ACCEPTED STUDENTS

**UPON YOUR ACCEPTANCE NOTIFICATION** - Students, who are accepted, must reply immediately to Rotary as space is limited. If you cannot attend, immediately contact Rotary to release the space for an alternate student.

**Conference Chair 2016: Miles Barber (408-981-9611)**

**ATTEND PRE-CONFERENCE ORIENTATION** - Accepted ELC students and their parent or guardian **MUST ATTEND** one of the two Conference Orientation Sessions usually held after work in the early evening. This is your opportunity to meet the Rotary Team Advisors or RTAs, other accepted students, Conference Committee leaders and ask any questions about the Conference.

**ATTENDANCE** - Conference registration is **ONLY** at the drop-off/collection location. Conference students are expected to attend all scheduled sessions of the Conference and their team. Being on time and prepared to participate with peers is a sign of respect for the team, the Conference and the Rotary Team Advisors. A student may not leave the Conference early.

**CLOSED CONFERENCE CAMPUS** - Once signed in at the Conference, a student may not leave unless picked up by a parent/guardian with appropriate identification and must sign-out with the Conference Chair.

**ROTARY TRANSPORTATION** - All Conference students, once signed into the Conference, must use Rotary-provided transportation to and from the venue. Transportation is by contracted bus (Royal Coach). Under no circumstance are personal vehicles of students or friends or driving allowed at the Conference.

**NOTIFICATION OF SPECIAL NEEDS/MEALS** - Physical limitations requiring special accommodation or special medical dietary needs should be included in your application in order that Rotary might inquire into the necessary accommodations at the venue. All meals have a standard vegetarian plate.

**MEDICATIONS, ALCOHOL, WEAPON POLICY** - Any medication, whether prescribed or "over-the-counter/retail" must be fully identified on its container. The student must inform the Rotary Team Advisor (RTA) of the need to take medicine. Students may not have in their possession or in their rooms any unapproved medicine or alcohol/wine/beer or other controlled items, or weapon. A student confronted by another student with any of these items or any other dangerous practice, is required to seek out adult help (usually their RTA) in distancing him/herself from the situation.

**PARTICIPATION AND CONDUCT** - The end of each Conference day may vary, but "lights out" and sleep time are strictly supervised and enforced. Any Conference participant disturbing the group or other venue guests (the public) are subject to disciplinary action to include having parents pick them up immediately. Conference participants are to conduct themselves so as to bring credit to themselves, their school, their parents and the violation of these rules may result in termination of participation in Conference activities at any time, day or night.

## ELC SOUTH BAY COMPUTER USE POLICY

### EXPECTATIONS:

- ⇒ Students will recognize that the work of others is valuable and will therefore not touch other students' electronic devices.
- ⇒ Students will not use the network account of another user, intentionally alter a document of another user, or intentionally degrade or disrupt the functionality of equipment, or invade the privacy of individuals or system performance.
- ⇒ The Rotary Club will not be held liable for personal content housed on the device. Any software residing on the device must not interfere with the normal operation of ELC owned resources and must be properly licensed.
- ⇒ The Rotary Club is not responsible for any physical damage, loss, or theft of the device. Internet usage, texting application, music, video or other purchases and charges are the responsibility of the student and their parent/guardian.
- ⇒ All devices must be clearly marked with the students' first and last names. Students are responsible for keeping the device in a secure location when not in use.
- ⇒ All electronic devices used for the conference are to come to ELC fully charged. Students must provide their own power adapters for their personally-owned computers.
- ⇒ All devices must have some form of malware/spyware protection; Malware bytes would be preferred.
- ⇒ Students must install anti-virus software on their personally-owned computer. Students must enable automatic updates for all installed applications.
- ⇒ Students are strongly encouraged to purchase their own insurance for the repair or loss of their personally-owned electronic device.
- ⇒ The Rotary Club is not responsible for repairing or replacing a personally-owned electronic device.
- ⇒ Parents may choose to install internet filtering software on personally-owned computers, but the Rotary Club will not be responsible for troubleshooting it.
- ⇒ Families who cannot afford a personally-owned computer are to contact the ELC Chairpersons.

### PROHIBITED USE:

- ⇒ Students are granted technology privileges to be used as a tool of research, collaboration, creation, presentation, management, composition and communication.
- ⇒ The use of the technology at ELC at Asilomar is a privilege, not a right, and inappropriate use may result in a cancellation of those privileges.
- ⇒ Students are prohibited from sending, posting, accessing, uploading, downloading, displaying or distributing electronic messages that are abusive, offensive, profane, pornographic, obscene or sexually explicit.
- ⇒ Threatening, harassing, posts/comments that are damaging to another's reputation, illegal, or any other behavior would be considered cyber bullying. This includes derogatory comments and jokes/slurs about any person on the basis of race, color, creed, religion, national origin, ancestry, immigrant status, homelessness, economic status, age, gender, sexual orientation, medical condition, physical appearance, or physical or mental disability.
- ⇒ Any person taking, disseminating, transferring, gaining access to accounts, files and/or sharing passwords or other personal information will be disciplined and may, in certain circumstances, be reported to law enforcement.
- ⇒ Downloading, illegally installing, or transmitting copyrighted materials.

## AUTHORIZATION, CONSENT & RELEASE FORM

This authorization and release pertains to the Enterprise Leadership Conference taking place between 3/22/17 and 03/24/17.

With my signature, I hereby:

1. Confirm that I have received, read and understood the contents of the Expectations of Accepted Students and this full application (6 pages) and that the information provided in this application is accurate at the time of signature.
2. Confirm that I understand the nature of the ELC experience and the requirements for the applicants' participation.
3. Confirm that the student is available to participate on all of the stated dates for the Enterprise Leadership Conference.
4. Confirm that the student is now a high school junior in credits and expects to be a high school senior in the fall following the event.
5. Grant to The Rotary Club permission to copyright, use, reuse, publish and republish any photograph/video taken of the student by The Rotary Club or those commissioned by The Rotary Club. This right applies to any reproductions in any form, used alone, in a composite or with any printed matter or advertising copy, for any purposes of trade, advertising, publicity, promotion or education, without restrictions or limitations. We release The Rotary Club and its agents from liability resulting from any distortion, blurring, alteration, optical illusion or placement in a composite, intentional or otherwise, which may occur in the taking, processing, reproduction, publication or distribution of such image(s). I waive the right to approve the image(s) or use. I have read this agreement and release all liability and understand the terms.
6. Grant to The Rotary Club permission to share the student's e-mail address and cell phone number with other event participants for the purposes of preparation and team building. I understand that this information will not be sold or used in relation to any commercial activity.
7. Acknowledge the requirement to attend the Orientation session and agree to do so.

### STUDENT CONSENT AND WAIVER

With my signature, I hereby:

1. Acknowledge and agree to the points outlined above.
2. Confirm that I will abide by the rules and expectations of the Conference, including conducting myself in a manner that will bring positive credit to my school, my parents, the sponsoring Rotary Clubs and me.
3. Agree that once I am signed into the Conference, I will not leave without the permission of the ELC Chairman and the permission of my parents.

<b>Student Signature</b>		<b>Date</b>

### PARENT/GUARDIAN CONSENT AND WAIVER

With my signature, I hereby:

1. Acknowledge and agree to the points outlined above.
2. Confirm that I am the legal parent/guardian of the applicant, and that I am listed as the primary contact in this application
3. Authorize, in the event of emergency, the bearer of this form to request, obtain, contact, or direct the provision of medical care for the named, student should this be necessary during the period of the Enterprise Leadership Conference activities. I accept all financial responsibility for such medical care as may be rendered.
4. Consent and grant the applicant permission to attend and be transported by the Rotary Clubs' Enterprise Leadership Conference during the aforementioned dates.
5. In consideration of the selection of said student for participation in the Conference activities and the education, training, recreation and fellowship afforded thereby, I, for myself, heirs, executors, administrators, and assigns, hereby waive and release all rights and claims against the Rotary Club, their officers, agents, employees, representatives, members, successors, and assigns for any damages or injuries which may be sustained by said student in connection with or for participation in the Enterprise Leadership Conference.

<b>Parent Signature</b>		<b>Date</b>

## **HOW TO PREPARE FOR THE CONFERENCE:**

Think about a product or service that you would like to invent. Come to the Conference ready to share your ideas and listen carefully to other's ideas.

Bring an open, inquisitive, and creative mind with a winning attitude.

## **WHAT CONFERENCE PARTICIPANTS SHOULD BRING:**

- Personal laptop computer , tablet and/or phone.
- Personal toiletries, necessary medications, hair dryers and other grooming products.
- Casual clothes and comfortable clothes for the working sessions and games at the Conference.
- Keep in mind that there can be cool, if not sharp, winds and fog off the ocean in March and you may want to have layers like a jacket, sweater, sweatshirt and shirt or blouse.
- Students will get 2 team t-shirts on Wednesday morning of the Conference. Students must wear a team t-shirt at all times. **The team t-shirt must be the outermost layer of clothing.** If you want to wear a shirt, sweatshirt, or jacket, you must wear this under your t-shirt. When ordering your t-shirt size on your application, keep this in mind.
- Pens and pencils.
- Other materials such as flip charts, markers, and tape are provided.

**ALL CONFERENCE EXPENSES ARE PRE-PAID BY ROTARY FOR EACH ACCEPTED APPLICANT.**

## The Application

Here is a list of everything that is asked on the online application.

### Basic Info

Name

Gender

Home Address

Home Phone

Mobile Phone

Email

High School

Are you a member of an Interact club?

Are you a friend of a Rotarian?

What is your t-shirt size?

### Emergency Contacts & Medical Info

Primary Parent/Guardian

Primary Parent/Guardian Relationship

Primary Parent/Guardian Home Phone

Primary Parent/Guardian Mobile Phone

Secondary Parent/Guardian

Secondary Parent/Guardian Relationship

Secondary Parent/Guardian Home Phone

Secondary Parent/Guardian Mobile Phone

Medical Insurance Provider

Medical Insurance Policy Number

List of Medications

List of Allergies

List any Dietary Requirements

### Technology

Students are encouraged to bring either a laptop or notebook computer, or a tablet. We do require that you inform us below what you are bringing. If you decide to bring a device, make sure you have read the ELC South Bay Computer Use Policy on page 3.

Type of Device (notebook, laptop, tablet)

Operating System running on Device

### Personal Statements

This is your opportunity to convince us to select you for ELC 2016. Please keep your answers concise and persuasive. We aren't looking for long essays, but we do need to know why we should select you.

#### Interest in ELC

1. Why are you interested in applying to this business conference?

#### Influence on Future Goals

2. How do you think attending this conference will influence your future goals?

#### Your Story in Ten Years

3. In ten years, at your high school reunion, what would you like to be able to tell your classmates you have done?

Teacher or Counselor who is recommending you

Email or phone number of Teacher or Counselor who is recommending you.

## ELC Teacher/School Representative Recommendation

Students - as soon as you know you are going to apply for the ELC South Bay Conference, contact a teacher or counselor and ask them to recommend you. Let them know all they need to do is fill out an online recommendation at [www.elcsouthbay.org](http://www.elcsouthbay.org).

Students Name

Students High School

### Recommendation for the Student

Please enter your thoughts regarding the student attending ELC

Teacher or Counselor Name

Teacher or Counselor Email Address

Teacher or Counselor Phone Number